



## **BRIGHTON AND HOVE CLINIC SCHOOL**

### **PROVIDER ACCESS POLICY**

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Ratified by: **SHEETAL SHAH, CHAIR OF THE MANAGEMENT COMMITTEE**

Brighton and Hove Clinic School is committed to promoting equality in all its activities. We aim to provide an environment free from discrimination and unfair treatment.

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Entitlement**

All young people in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Brighton and Hove Clinic School will liaise with home-schools to ensure that each young person has the opportunity to receive additional information about approved technical qualifications and apprenticeships, enabling them to build a picture of the kind of training that may suit them best, ultimately reducing the risk of them dropping out of courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Jackie Clack, Deputy Headteacher in charge of Careers Education.

Telephone: 01273 735 897

Email: [JClack@ElysiumEducation.co.uk](mailto:JClack@ElysiumEducation.co.uk)

### **Opportunities for access**

A number of events, integrated into the school careers programme will offer providers an opportunity to come into school to speak to young people or their parents or carers.

### **Premises and facilities**

The school will make classrooms or private meeting rooms available for discussions between the provider and young people, as appropriate to the activity.

Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our young people.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school.

### **Safeguarding**

Brighton and Hove Clinic School's Child Protection and Safeguarding Policy outlines the school's procedure for visitors.

Education and training providers will be expected to adhere to this policy.

### **Links to other policies**

This policy should be read in conjunction with Brighton and Hove Clinic School's Careers Policy and Brighton and Hove Clinic School's Child Protection and Safeguarding Policy.

### **Complaints**

Any complaints with regards to provider access can be raised in accordance with Brighton and Hove Clinic School's Complaints Policy.

### **Monitoring and Review**

This policy will be reviewed annually by the Management Committee and the Headteacher. Any changes made to this policy will be communicated to all members of staff and relevant stakeholders.